

THIRTY-FIRST

ANNUAL REPORT

—OF THE—

TRUSTEES

—OF THE—

PEABODY INSTITUTE,

PEABODY, MASS.



· PEABODY:  
PRINTED AT THE OFFICE OF THE PEABODY REPORTER.  
1883.



THIRTY-FIRST

ANNUAL REPORT

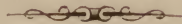
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At a legal meeting of the inhabitants of the Town of Peabody, qualified to vote in town affairs, held March 6th, 1882, it was

VOTED, That the Town allow the Trustees of the Peabody Institute, in the future, to make their annual report in print.

A true copy of record,

Attest :

N. H. POOR, Town Clerk.

# THIRTY-FIRST ANNUAL REPORT.

OF THE

## Trustees of the Peabody Institute.

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In presenting this, the thirty-first annual report, it seems to be proper that the Trustees should first call the attention of the inhabitants to the benefit that it is hoped may be realized by the presentation (in print) of their report at the annual Town meeting, which is done this year for the first time.

It is hoped that an increased use of the library, and a still greater circulation of books may result.

While the number of persons, who make use of the resources of the Institute, bears a handsome comparison to other libraries in the State, it is well known that there are always many persons in every community, who do not make the most of such opportunities. This applies as forcibly to the valuable and noble foundation which is entrusted to the care of this Board as it does to other similar institutions. Many persons, who have never made use of public libraries, have kept away from them because their value has never been appreciated, while there are other indifferent persons who will always hesitate to begin using them, until some kind friend persuades them to do so.

Consider also, the number of yearly graduates from our Schools, as well as the older scholars still remaining in them, who all know well the advantages of being able to read; consider how much interesting and useful mental food is stored



up in our Institute, which would benefit these younger minds, as well as older ones. Do not too many such pass through life and make too little use of the ability to read, by which they might increase their worldly welfare, their knowledge, and happiness very greatly?

On the 16th June, 1852, 31 years ago, when this Institute was founded, a toast was read which was prepared by Mr. Peabody, as follows: "Education—A debt due from present to future generations." He nobly did his part, and let all citizens unite in doing all they can in furtherance of that sentiment from year to year.

We must all strive as good citizens to have the advantages that are offered by the Institute made use of, as widely as possible, among the inhabitants of this Town, and it is certainly appropriate at this time and place to urge that all, who can do so, use the Institute Library and attend its Lectures. It was with the object of promoting knowledge and morality in our midst that the Institute was so wisely founded.

With the combined resources which the Peabody Library, and the Sutton Reference Library afford, one might, by the aid of books, maps and pictures, journey around the world in almost any explored course, without ever leaving his own town. Such is only one simple example out of the many which our imagination can picture as possible, of what we can do, without cost, by making use of those powers of mind with which the intelligent inhabitants are blest.

Not many years ago the knowledge of library management was little beyond its infancy, but its advance has been rapid, and to-day it is, in most departments, reduced to a science. The best known plans for the classification and shelving of books seems to be almost perfect; while the most approved arrangement of shelves seems to be two tiers of cases reaching to the ceiling, and separated by a gallery, with each case of such height that the upper shelf can be conveniently reached.

The most approved arrangements are generally known by the Librarian and the Committee, and will undoubtedly be followed where practicable.

It is the sincere wish and endeavor of all connected with the management to make the Institute as useful, as it is in their power to do, being always guided by Mr. Peabody's wise desires, which are so clearly defined by resolves of the Town under which this Board was created. The reports of the Treasurer of the Trustees, of the Chairmen of the Lyceum and Library Committee; and of the Sub-Committees, and the Librarian's report, bear testimony to the faithful and judicious manner in which the work of the preceeding year has been done.

A change was made during the past Autumn in the hours of keeping the Library open, with the desire to aid borrowers. It was done in a response to a request to that effect, and also in conformity to a custom which has been found of value in other similar libraries. It is now kept open until 9 o'clock on both Wednesday and Saturday evenings.

The Librarian has, in his report, made a statement of facts in regard to this change, and it does not seem advisable to comment further upon it until it has had longer trial.

The Providence monthly-reference-list, to which the Librarian also refers, will in time, when adapted to our library be a great aid in finding books upon subjects that are sought for; and this, together with a system of cataloguing the more recently acquired books, in a way that shall easily bring them before borrowers in the same manner as older books, will greatly conduce to their convenience also. The subject of cataloguing has been forcibly referred to by the Chairman of the Peabody Library Committee.

A valuable work has lately been presented by Mr. Theodore M. Osborne which will be of great assistance, and is elsewhere referred to.

The Committee in charge of the Reading-room have continued to interest themselves in its welfare and would call attention to its value as offering a quiet place to read, and to refer to various useful books that are placed upon the adjacent shelves. The Committee are very desirous that it shall be still more generally patronized than heretofore, although they are glad to know that its advantages are appreciated by many of our inhabitants.

Reading-rooms are found to be an indispensable part of libraries, which are opened to the public. There are many persons who cannot find at home the quiet that is needed to concentrate their thoughts upon the subjects which they may be reading; and it is only in a large public library, like the Institute, that books of reference can be found in any quantity, the use of which is extremely valuable to any reader, whether he be a student, or reading for recreation.

The handsome gift of valuable books from Mrs. Sutton is appropriately referred to in the report of the Chairman of the Sutton Reference Library, but should be also mentioned here. There has been, during the year, a change of Librarian, owing to resignation, in said Library, which is elsewhere referred to. The new Librarian is admirably fitted to discharge the duties of her office in an acceptable manner.

The Treasurer has this year reported the several funds, of which he has charge, separately, instead of together as heretofore; and has so arranged the statement of insurance policies as to show exactly what proportion of the property is covered by each, with the extent to which each part is insured. The advantages of this arrangement are evident.

In making reinvestments, during the past financial year, the income of the Funds has necessarily been decreased; and not only will there be the decrease of the actual amount of interest, but the premiums that had to be paid upon the Town Bonds purchased must be also deducted from the interest which makes



a severe inroad upon the money that is necessary for the running expenses of the Institute. Will not the Town deem it wise to refund the amount of premium that has been paid them by the Trustees for the bonds recently purchased?

By the recent death of Mr. George Upton, the town has lost an able member of this Board, and the Trustees a valued associate. Beyond his influence as a Trustee of the Institute his loss will be widely felt, and the records contain memorial words, more fitting than any that can here be added, to show the full appreciation of his worth as a faithful officer, a good citizen and an able man.

The various matters that have been reported to the Trustees by the Lyceum and Library Committee, will receive due attention, and be treated with all proper consideration. A careful perusal of the following reports will well repay the reader.

Respectfully submitted,

In behalf of the Trustees,

FRANCIS H. APPLETON.

Peabody, March 5, 1883.

At a special meeting of the Board of Trustees of the Peabody Institute, held on the 29th day of January, 1883, it was voted:

That the Trustees have received the announcement of the death of their late associate, Mr. George Upton, with deep emotion and sincere regret.

During the time he has been a member of the Board, Mr. Upton has faithfully discharged all the duties assigned him, has taken an intelligent and active interest in the conduct of the affairs of the Institute, and has cordially co-operated in every proper effort to promote its beneficent objects and to increase and extend its usefulness.

In all our deliberations his good sense and honest purposes, enlivened and enforced by his bright and cheerful manners and speech, have given strength and tone to our counsels, and in doubt or despondency have imparted courage and hope.

Gifted by nature with intellectual power of more than usual strength and vigor, developed by the best culture which our own schools could impart, and sharpened and broadened by early and continued exercise in large and varied business pursuits, with correct principles and of exemplary life and conversation, ardent, energetic, public-spirited and enterprising, with a fine manly presence and genial and winning manners and address, and apparently in the very bloom of healthy and vigorous manhood, Mr. Upton gave promise of a long active and successful career, and of repeating that high example of public usefulness which in several generations of his family had been so honorably illustrated in this community.

And now that in the midst of his busy career, of his generous aims and large designs, of his domestic joys and public labors, death has suddenly closed all things for him on earth, we, his associates, while we take to heart the lesson which this providence so impressively teaches, would express our sincere appreciations of the virtues which graced his character and adorned his life, and our deep sense of the loss of a friend and faithful laborer which this Board and the Institute have sustained, and of the great loss which our whole community has suffered in the death of one of its best and most esteemed citizens.

Voted, that the Trustees attend in a body the funeral of our late associate and friend, and that a copy of record of this action of the Board be sent to the family of the deceased, in token of our heartfelt sympathy with them in their sad bereavement.

ALEX. B. MERRILL,

Secretary.

## TREASURER'S REPORT.

## BOARD OF TRUSTEES.

The treasurer hereby presents to the Trustees the four following accounts for the year ending February, 1883.

- No. 1. The General Current Account.  
 2. The Reserved Fund Account.  
 3. The Sutton Reference Library Account.  
 4. The High School Medal Account.

Also statement of Invested Funds and schedule of Insurance.

## GENERAL CURRENT ACCOUNT.

*Trustees of Peabody Institute in account with Franklin Osborn, jr.,  
 Treasurer.*

| 1882. |                                | Dr.     |
|-------|--------------------------------|---------|
| March | 22, To paid for Check Book,    | \$ 4 00 |
|       | 22, " Calvin Pierce's bill,    | 11 00   |
| April | 1, " G. H. Little's bill,      | 20 28   |
|       | 3, " Gas bill,                 | 72 00   |
|       | 3, " Water bill,               | 19 00   |
|       | 3, " J. D. McKeene's salary,   | 150 00  |
|       | 3, " " " bills paid,           | 17 34   |
|       | 12, " for one E. R. R. bond,   | 1082 63 |
|       | 12, " L. & L. draft,           | 1000 00 |
|       | 14, " J. Arthur Trask's bill,  | 9 10    |
|       | 14, " Peabody Press,           | 9 50    |
| May   | 8, " J. N. Burbeck's bill,     | 9 00    |
|       | 10, " George H. Little's bill, | 35 10   |
|       | 10, " J. Arthur Trask's bill,  | 66 31   |
|       | 12, " B. F. Woodbury's bill,   | 73 16   |
| June  | 30, " J. D. McKeene's salary,  | 162 50  |
|       | 30, " " " bills paid,          | 3 60    |
|       | 30, " A. H. Whidden's bill,    | 4 83    |
|       | 30, " M. S. Clark's bill,      | 30 30   |

|       |     |   |   |         |
|-------|-----|---|---|---------|
|       | 30, | " | N. M. Quint's bill,                       | 1 75    |
|       | 30, | " | B. F. Hutchinson's bill,                  | 90      |
|       | 30, | " | G. H. Little's bill,                      | 1 00    |
|       | 30, | " | Merrill & Mackintire's 3 bills,           | 30 22   |
|       | 30, | " | Eben Upton's bill,                        | 5 00    |
|       | 30, | " | Goldthwaite & Bixby's bill,               | 7 50    |
|       | 30, | " | E. G. Kelly's bill,                       | 5 00    |
|       | 30, | " | C. W. Brine's bill,                       | 2 60    |
|       | 30, | " | Norton & Gilman's bill,                   | 5 76    |
|       | 30, | " | Samuel Trask's bill,                      | 2 93    |
|       | 30, | " | Norcross Regulator Co's bill,             | 6 00    |
| July  | 1,  | " | B. F. Woodbury & Co's bill,               | 36 78   |
|       | 1,  | " | Gas bill,                                 | 41 75   |
|       | 6,  | " | Assessment for street sprinkling,         | 25 00   |
|       | 7,  | " | J. Arthur Trask's bill,                   | 70 70   |
|       | 8,  | " | L. & L. draft,                            | 1000 00 |
|       | 12, | " | C. S. Nichols Insurance,                  | 3 13    |
|       | 12, | " | G. M. Foster's bill,                      | 1 00    |
| Oct.  | 2,  | " | Gas bill,                                 | 24 75   |
|       | 2,  | " | Coal bill,                                | 117 00  |
|       | 2,  | " | J. D. McKeene's qu. salary,               | 162 50  |
|       | 2,  | " | " " bills paid,                           | 1 55    |
|       | 2,  | " | C. H. Goulding's bill,                    | 2 50    |
|       | 2,  | " | A. H. Whidden's bill,                     | 1 75    |
|       | 2,  | " | Norton & Gilman's bill,                   | 6 79    |
|       | 7,  | " | Water bill,                               | 20 43   |
|       | 7,  | " | L. & L. draft,                            | 1000 00 |
| Nov.  | 23, | " | Cash transferred to Ref. Library, amount, | 247 16  |
| Dec.  | 5,  | " | William Blaney's bill,                    | 22 14   |
| 1883. |     |   |   |         |
| Jan.  | 1,  | " | J. D. McKeene's qu. salary,               | 162 50  |
|       | 1,  | " | " " bills paid,                           | 1 55    |
|       | 1,  | " | John Buckley's bill,                      | 13 50   |
|       | 1,  | " | Munroe & Arnold's, 2 bills,               | 3 50    |
|       | 1,  | " | M. S. Clark's bill,                       | 1 92    |
|       | 1,  | " | Samuel Trask bill,                        | 1 84    |
|       | 1,  | " | Norton & Gilman's bill,                   | 2 27    |
|       | 1,  | " | J. A. Trask's bill,                       | 1 90    |
|       | 1,  | " | S. Donnell & Son's bill,                  | 90      |
|       | 1,  | " | A. W. Mitchell's bill,                    | 18 00   |
|       | 1,  | " | T. D. Whitney's bill,                     | 9 50    |
|       | 1,  | " | Gas bill,                                 | 63 25   |
|       | 1,  | " | E. P. Barrett's bill,                     | 8 00    |
|       | 1,  | " | G. H. Little's bill,                      | 25 00   |
|       | 5,  | " | Morrill & Bowen's bill,                   | 17 25   |
| Jan.  | 8,  | " | L. & L. draft,                            | 1000 00 |
|       | 15, | " | for cash box,                             | 3 50    |
|       | 15, | " | for telegrams, stamp, fares, etc.,        | 6 50    |
|       |     |   | Balance,                                  | 682 74  |

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\$7,656 86



| 1882.     |  | Cr.            |
|-----------|--|----------------|
| Feb. 21,  | By Balance,                                  | 1,689 77       |
| March 20, | " Received for use of Hall,                  | 130 00         |
| April 1,  | " One City of Lawrence Coupon,               | 30 00          |
| 1,        | " Three " " Boston " "                       | 85 00          |
| 3,        | " Rec'd for use of Hall,                     | 20 00          |
| 3,        | " Rec'd for rent from J. H. Teague's estate, | 68 75          |
| 3,        | " " " " D. P. Grosvenor, Jr.,                | 75 00          |
| 7,        | " Six month's interest on town notes,        | 1400 00        |
| 10,       | " Rec'd for rent from R. S. D. Symonds,      | 75 00          |
| 12,       | " Dividends Warren National Bank,            | 12 00          |
| May 2,    | " Red'd for use of Hall,                     | 45 50          |
| June 2,   | " " " " " "                                  | 30 00          |
| 30,       | " " " " " "                                  | 31 00          |
| 30,       | " One B. & M. Coupon,                        | 35 00          |
| 30,       | " Two City of Cambridge Coupons,             | 60 00          |
| 30,       | " Rec'd for rent from J. D. McKeene,         | 59 38          |
| July 3,   | " " " " " D. P. Grosvenor, Jr.,              | 75 00          |
| 8,        | " Interest on Providence Registered Bond,    | 25 00          |
| 10,       | " Rec'd for rent from R. S. D. Symonds,      | 75 00          |
| 12,       | " Interest on Mass. Registered Bond,         | 700 00         |
| Oct. 2,   | " One City of Lawrence Coupon,               | 30 00          |
| 2,        | " Three " " Boston " "                       | 85 00          |
| 2,        | " One E. R. R. Coupon,                       | 22 50          |
| 2,        | " Rec'd for use of Hall,                     | 30 00          |
| 2,        | " " " " " D. P. Grosvenor, Jr.,              | 75 00          |
| 2,        | " " " " " J. D. McKeene,                     | 87 50          |
| 2,        | " Six months interest on Town notes,         | 1,400 00       |
| 2,        | " Rec'd for rent from R. S. D. Symonds,      | 75 00          |
| 2,        | " Dividend Warren National Bank,             | 12 00          |
| 26,       | " For use of Hall,                           | 41 00          |
| Dec. 30,  | " One B. & M. Coupon,                        | 35 00          |
| 30,       | " Two City of Cambridge Coupons,             | 60 00          |
| 30,       | " Interest on Providence Registered Bonds,   | 25 00          |
| 1883.     |  |                |
| Jan. 1,   | " Rec'd for use of Hall,                     | 15 00          |
| 1,        | " " " old books,                             | 4 96           |
| 1,        | " " " rent from J. D. McKeene,               | 87 50          |
| 1,        | " Interest on Mass. registered Bonds,        | 700 00         |
| 3,        | " Rec'd for rent from D. P. Grosvenor, Jr.,  | 75 00          |
| 11,       | " " " " " R. S. D. Symonds,                  | 75 00          |
|           |  | <hr/> 7,656 86 |

FRANKLIN OSBORN, JR., Treas. of Trustees.

## RESERVED FUND ACCOUNT.

*Trustees of Peabody Institute in account with Franklin Osborn, jr.  
Treasurer.*

| 1882.     |  |          | Dr.      |
|-----------|--|----------|----------|
| April 12, | To paid for one E. R. R. Bond,         | 1,000 00 |          |
|           | Premium,                               | 75 00    |          |
|           | Accrued interest,                      | 7 62     |          |
|           |  | <hr/>    | 1,082 62 |
| Nov 23,   | To paid for two Town of Peabony Bonds, | 2,000 00 |          |
|           | Premium,                               | 40 00    |          |
|           | Accrued interest,                      | 5 33     |          |
|           |  | <hr/>    | 2,045 33 |
|           | To Balance,                            | 766 47   |          |
|           |  | <hr/>    | 3894 42  |

|          |  |         |
|----------|--|---------|
| 1882.    |  | Cr.     |
| Feb. 20, | By Balance,                                | 931 92  |
| Apr. 1,  | " One City of Lawrence Coupon,             | 30 00   |
| 1,       | " " " " Boston Coupon,                     | 25 00   |
| 1,       | " " " " U. S. Coupon,                      | 10 00   |
| 1,       | " " " " Mass Couon,                        | 25 00   |
| 4,       | " Rent of Mrs. Lord,                       | 43 75   |
| May 1,   | " One City of Fall River Coupon,           | 30 00   |
| June 30, | " Three " " Providence "                   | 75 00   |
| 30,      | " One " " Taunton Coupon,                  | 15 00   |
| 30,      | " " U. S. Coupon,                          | 10 00   |
| 30,      | " " B. & M. Coupon,                        | 17 50   |
| 30,      | " " B. & A. Coupon,                        | 30 00   |
| July 8,  | " Interest on Providence Registered Bonds, | 25 00   |
| 8,       | " Rent of Mrs. Lord,                       | 43 75   |
| 8,       | " Interest on \$2000 Mass. Fives,          | 500 00  |
| Oct. 2,  | " One City of Lawrence Coupon,             | 30 00   |
| 2,       | " " " " Boston Coupon,                     | 25 00   |
| 2,       | " " U. S. Coupon,                          | 10 00   |
| 2,       | " " Mass. Conpon,                          | 25 00   |
| 2,       | " " E R. R. Coupon,                        | 22 50   |
| 9,       | " Rent of Mrs. Lord,                       | 43 75   |
| Nov. 1,  | " One Fall River Coupon,                   | 30 00   |
| 23,      | " Sale of one U. S. Bond,                  | 1190 00 |
| 1883.    |  |         |
| Jan. 1,  | " Three City of Providence Coupons,        | 75 00   |
| 1,       | " One B. & M. Coupon,                      | 17 50   |
| 1,       | " One B. & A. Coupon,                      | 39 00   |
| 1,       | " One City of Taunton Coupon,              | 15 00   |
| 1,       | " Interest on Providence Registered Bond,  | 25 00   |
| 1,       | " Interest on \$20,000 Mass. Fives,        | 500 00  |
| 9,       | " Rent of Mrs. Lord,                       | 43 75   |
|          |  | <hr/>   |

\$3894 42

FRANKLIN OSBORN, JR., Treas. of Trustees.

## EBEN DALE SUTTON REFERENCE LIBRARY FUND.

*Trustees of the Peabody Institute in account with Franklin Osborn, jr.*  
*Treasurer.*

|          |   | Dr.       |           |
|----------|---|-----------|-----------|
| 1882.    |   |           |           |
| Apr. 12, | To paid F. C. Merrill, Treasurer of Lyceum and Library Committee,             | 500 00    |           |
| Oct. 8,  | To paid F. C. Merrill, Treasurer of Lyceum and Library Committee,             | 500 00    |           |
| Nov. 23, | To paid Nathan Poor, Treasurer, for twenty Town of Peabody 4 per cent. Bonds, | 20,000 00 |           |
|          | Premium,  | 400 00    |           |
|          | Accrued interest,   | 53 33     |           |
|          |   | <hr/>     | 20,453 33 |
|          |   |           | Cr.       |
| 1882.    |   |           |           |
| April 4, | By interest on Sutton Fund,   | 500 00    |           |
| Oct. 12, | By interest on Sutton Fund,   | 500 00    |           |
| Nov. 23, | By sale of twenty City of Boston Fives, maturing April 1, 1883. Discount      |           |           |
|          | 4m., 9d., at 4 per cent.,   | 20,206 17 |           |
|          | By cash transferred from Institute Fund,                                      | 247 16    |           |
|          |   | <hr/>     | 20,453 33 |

FRANKLIN OSBORN, JR., Treas. of Trustees.

## PEABODY HIGH SCHOOL MEDAL FUND.

*Trustees of the Peabody Institute in account with Franklin Osborn, jr.*  
*Treasurer.*

|          |  | Dr.    |          |
|----------|--|--------|----------|
| 1882.    |  |        |          |
| May 29,  | To paid J. W. Hudson, Chairman School Com. | 100 00 |          |
|          | Balance,                                   | 50 00  |          |
|          |  | <hr/>  | 150 00   |
|          |  |        | Cr.      |
| 1882.    |  |        |          |
| Feb. 20, | By Balance,                                | 50 00  |          |
| May 1,   | By two Province of Quebec Coupons,         | 50 00  |          |
| Nov. 1,  | By two Province of Quebec Coupons,         | 50 00  |          |
|          |  | <hr/>  | \$150 00 |

FRANKLIN OSBORN, JR., Treas. of Trustees.

We have examined the foregoing accounts and have found it to be correct.

ALEX B. MERRILL, } Finance Committee.  
 KENDALL OSBORN, }

PEABODY, Jan. 19, 1883.

INVESTED FUNDS AND REAL ESTATE OF THE PEABODY INSTITUTE.

Land, building, library, portraits and cabinets  
of valuables not appraised.

|   |                  |
|---|------------------|
| Two Dwelling Houses,                    | \$12,000 00      |
| Mass. Registered Bond,                  | 28,000 00        |
| Town of Peabody Notes,                  | 70,000 00        |
| Three Shares Warren National Bank,      | 300 00           |
| One City of Lawrence Bond,              | 940 00           |
| Three City of Boston Bonds,             | 3425 00          |
| Two City of Cambridge Bonds,            | 2325 00          |
| One City of Providence Registered Bond, | 1050 00          |
| One B. & M. R. R. Bond,                 | 1200 00          |
| One E. R. R. Bond,                      | 1082 62          |
|   | <hr/> 120,322 62 |

RESERVED FUND PROPERTY.

|   |                   |
|---|-------------------|
| One Dwelling House,                     | \$3,550 00        |
| Mass. Registered Bond,                  | 20,000 00         |
| One City of Lawrence Bond,              | 940 00            |
| One City of Fall River Bond,            | 990 00            |
| One City of Boston Bond,                | 1125 00           |
| One City of Taunton Bond,               | 555 00            |
| Three City of Providence Bonds,         | 3351 25           |
| One City of Providence Registered Bond, | 1050 00           |
| One Mass. Bond,                         | 1130 00           |
| One B. & A. R. R. Bond,                 | 1065 00           |
| One B. & M. R. R. Bond,                 | 630 00            |
| One E. R. R. Bond,                      | 1082 62           |
| Two Town of Peabody Bonds,              | 2045 33           |
| Cash,                                   | 766 47            |
|   | <hr/> \$38,280 67 |

|   |                  |
|---|------------------|
| Eben Dale Sutton Reference Library Fund, Twenty |                  |
| Town of Peabody Bonds,                          | \$20,000 00      |
| High School Medal Fund, Two Province of         |                  |
| Quebec Bonds,                                   | 2,000 00         |
|   | <hr/> 180,003 29 |

FRANKLIN OSBORN, JR., Treas. of Trustees..



## INSURANCE.

|           |                              |         |                      |
|-----------|------------------------------|---------|----------------------|
| Institute | { Essex Mutual,              | \$5,000 | expires July 1, 1887 |
|           | { So. Danvers Mutual,        | 5,000   | " July 1, 1889       |
|           | { Liverpool, London & Globe, | 8,000   | " Nov. 19, 1883      |
|           | { London Assurance,          | 7,000   | " Nov. 19, 1883      |

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\$25,000

|         |                              |         |                       |
|---------|------------------------------|---------|-----------------------|
| Library | { Liverpool, London & Globe, | \$5,000 | expires Nov. 19, 1883 |
|         | { London Assurance,          | 4,500   | " Nov. 19, 1883       |
|         | { Neptune,                   | 7,000   | " Feb. 25, 1883       |
|         | { Mercantile Marine,         | 3,500   | " Feb. 25, 1883       |
|         | { Holyoke Mutual,            | 3,500   | " Mar. 15, 1884       |
|         | { Royal,                     | 6,500   | " Mar. 23, 1884       |

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\$30,000

Portrait, Liverpool, London & Globe, \$1,000 expires Nov. 19, 1883

Bust, London Assurance, 400 " Nov. 19, 1883

|                                |   |                            |     |   |               |
|--------------------------------|---|----------------------------|-----|---|---------------|
| Piano<br>Furniture<br>Portrait | { | Liverpool, London & Globe, | 450 | " | Nov. 19, 1883 |
|--------------------------------|---|----------------------------|-----|---|---------------|

|                |                     |       |   |              |
|----------------|---------------------|-------|---|--------------|
| Wallace House, | So. Danvers Mutual, | 3,000 | " | June 1, 1884 |
| Merrill House, | " " "               | 2,000 | " | June 1, 1884 |

|                |     |     |   |              |
|----------------|-----|-----|---|--------------|
| Hammond House, | " " | 550 | " | Aug. 1, 1886 |
| Hammond House, | " " | 450 | " | Mar. 1, 1888 |

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\$1,000

|                |   |                      |       |   |             |
|----------------|---|----------------------|-------|---|-------------|
| Fixtures of    | { | Merchants & Farmers, | 2,500 | " | May 1, 1885 |
| Sutton Library |   | Salem Mutual,        | 2,500 | " | May 1, 1885 |

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\$5,000

|                |                          |         |                     |
|----------------|--------------------------|---------|---------------------|
| Sutton Library | { Merchants' & Farmer's, | \$1,500 | expires May 1, 1885 |
|                | { Salem Mutual,          | 500     | " May 1, 1885       |
|                | { Neptune,               | 2,000   | " May 1, 1885       |
|                | { Mercantile Marine,     | 1,000   | " May 1, 1885       |

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\$5,000

FRANKLIN OSBORN, JR., Treas. of Trustees.

## Report of the Lyceum and Library Committee.

TO THE TRUSTEES OF THE PEABODY INSTITUTE:—

The undersigned in behalf of the Committee submits to your Board its annual Report for the year ending in February, 1883, together with the annual reports of its Sub-Committees and officers.

This report must begin with an apology for not literally complying with the terms of the amendment made by the trustees to the rules, whereby this report should have been presented on the first day of February, the chairman having relied on his recollection of its language, and supposing, until too late to correct the error, that the change was from the second to the first Monday of February.

In this report little more will be attempted than to index, so to speak, and to call your attention to the more salient points in the accompanying documents, which, as we have already said on numerous occasions, must always form the most solid ground work for any really useful suggestions for future improvements.

The great feature of the Peabody Institute is its well founded, well appointed, and last but not least, its well administered library departments. We are taught by all past experience to look here for those influences and forces, working silently, it may be, but always surely and expansively, in elevating the standard in whole communities of all that makes for their permanent welfare. We hail joy the fact that in numerous other localities, more or less similar in their surroundings to our own, the example of our benefactor has been copied, and the same influences are there at work with the promise of like happy results. Some statistics, which are furnished in the report of the librarian of the Peabody library, show a marked degree of uniformity in the use made of public libraries in proportion to their population, and this, apparently, with little

reference to the time since the libraries named were established. The public thirst for intellectual food only wants opportunity to seek gratification. In the administrative department of the Peabody library some changes have been made in hours, in the hope of thereby increasing the usefulness of the library, and no efforts will be spared to render the reading arrangements and rules as perfect as the scanty space given up to that object will allow. It appears that the subject of the cataloguing of accessions to the library is again becoming one of pressing importance. This is a need which we may be said to have always with us, and one for which judicious expenditures are always justified. The Peabody library, notwithstanding some decrease of income, is growing in large yearly proportions, and the demand which the librarian makes for more shelf room, is one which cannot much longer be neglected, and your attention is particularly called to this subject,

The report of the accessions to the Sutton reference library shows that the shelves are gradually being filled with the classes of books it was founded to supply. A notable example of the liberality of its founder appears in the magnificent gift of Piranesi's engravings illustrative of Roman art, literature and architecture, both ancient and modern, supplying, by means of the pictorial art an important aid in making more vivid and lasting the pages of history. The lecture committee report a successful course of lectures for the past season, and that, to this end, they have availed themselves of the art of illustrating the subjects of the lectures by means of the stereopticon, which has proved itself to be so important an adjunct in treating of subjects that admit of its aid.

Respectfully Submitted,

THOS. M. STIMPSON,

Chairman of Lyceum and Library Committee.



## REPORT OF PEABODY LIBRARY COMMITTEE.

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TO THE LYCEUM AND LIBRARY COMMITTEE:—

The Committee on the Peabody Library, in making their annual report, take pleasure in noting the steady growth of the library and its efficiency in the education and culture of our people, as shown by the increased circulation of the books and the higher character of the books read, set forth in the very interesting and instructive report of the Librarian.

An examination of the statistics of various libraries given in the librarian's report will show that, without counting the two thousand volumes of the Sutton Reference Library, this library is the largest in proportion to the population of those on the list, with one exception, that of Brookline; and that the proportion of circulation to population is larger than the average. It will be seen that the town libraries show a larger proportion of circulation than the cities.

It should be borne in mind that the mere number of volumes charged is not in all cases an exact indication of the extent of reading in a community; certainly not of its character. Different systems of issuing books, as for a longer or shorter time before being re-issued; the relative number of volumes of fiction, and the number of duplicates of the most recent popular works, with many other details of library management, are elements which largely affect the number of volumes issued, and which vary greatly in different libraries. In this library the comparatively small number of volumes of



fiction, and the high standard insisted on, no doubt tend to reduce the figures of the circulation.

The change of library hours adopted a few months ago was made in part for the purpose of testing the real desire of the townspeople for different accommodations, and must still be regarded in some degree as an experiment. The reading-room has not been used to the extent that the committee had desired, and many of those whom it would seem best calculated to benefit have availed themselves of its privileges but little. Considerable attention has been given to the matter by the committee, and one of the members has made a report on some questions relating to the management of reading-rooms, which is appended to this report. Improved rules and regulations for the reading room are also under consideration.

The reduced income allotted to the committee has materially restricted the increase of the library in some directions, as the immediate demands of current literature and the necessary items of replacement and repair leave but little margin for additions to the standard collections of the library and the purchase of new sets of periodicals or works of reference.

The circulation of periodicals has been discontinued, and all unbound periodicals are now kept in the reading-room.

The question of cataloguing has already again become a pressing one. It is of the utmost importance that readers should have adequate and convenient means for ascertaining what books have been added to the library since the printed catalogues, and for finding the numbers of such books. At present there is no way of doing this but by looking through a great number of lists of books, mostly entered under the author's name in various classifications.

It is believed that some form of the card system must be looked to as furnishing the only solution of the difficulty. There is now a complete card catalogue of all books since the

first catalogue, but this cannot be made available for public use without serious inconvenience to the librarian and possible danger of injury to this, the complete record of new books. To copy the card catalogue would undoubtedly be a labor of great magnitude, but there seems to be no other expedient that can, for any length of time, make the whole library easily accessible to the public. The cards could be copied with the omission of some details not necessary for this purpose, and leaving out all works worn out or withdrawn; and when once complete the new entries would not involve a very large amount of additional labor monthly, especially as the lists now printed might be issued less frequently or on some different plan suggested by experience. Various devices are in use in other libraries for the safe keeping of card catalogues used by the public, which it is believed would be entirely adequate to that object here. The location and method of arrangement of such a catalogue are matters that could easily be determined on. Provision ought promptly to be made for carrying out this work under the direction of the librarian; and even if the expense involves the sacrifice of some needed additions to the library, its accomplishment will be a benefit to the community.

For the Committee,

THEODORE M. OSBORNE, Chairman.

## Report of Special Committee on Reading Room.

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JANUARY 19, 1883.

THEODORE M. OSBORNE, Esq.,

Chairman Library Committee.

DEAR SIR:—

Remembering that the Financial year of the Institute, now, ends with this month, and that Reports are about due, I wish to send you the following in regard to what was assigned to me some time ago.

I regret that I have not secured sufficient material to make such a report as I might like to make, but would briefly submit the following:

“To investigate and report upon Reading-rooms, established in connection with libraries, especial reference being had to the books used, plan of delivery \* \* ”

As to this portion of the subject I would state that almost all the information I have gained applies to reading-rooms that are in separate rooms from the library proper and do not apply to our case to-day. I have however placed the pamphlets, etc., which have been sent me and which bear upon the subject, in our library for any future use.

“ \* \* and location of room.”

I find that they are, as a rule, established in a separate room adjoining the library proper, so as to be either wholly within sight from the librarian's desk, or in the immediate charge of some-

one who is under the librarian's control. In the latter case they are either at one side of the library, or above it, or below it.

I find it to be a very general custom with libraries like ours, to have a reference-library room in charge of the librarian, and opening from the library proper. The uses and purposes of such are suggested by the name, but are referred to at greater length in said pamphlets.

The shelves in, and around, our reading-room contain a number of the subjects that are found in such reference rooms.

It appears to be a general custom to place all the departments, of what is strictly the library, under the direction and supervision of the librarian, but wholly subject to the Rules and Regulations made by the Committee in charge.

As a Committee now exists to consider the matter of making Rules, etc., for our Reading room, of which I am a member, I believe that I have touched upon the above subject as fully as I am now able, although briefly.

Respectfully submitted,

FRANCIS H. APPLETON.



## REPORT OF LECTURE COMMITTEE.

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TO THE LIBRARY AND LYCEUM COMMITTEE:—

The Lecture Committee would respectfully submit that, with a desire to present a course entertaining and instructive, they followed the plan of last year in having a majority of the lectures illustrated. Of the lectures given eight were of that character. An average large attendance and apparent interest were noted. The engagement of Prof. Wm. C. Richards, who delivered a course of three lectures on Chemistry, was very gratifying to the committee, and very acceptable to all, especially so to the young people.

The following is the list of lectures for 1882-3.

Nov. 7, Prof. A. A. Starr. Subject:—"Wonders of the Microscope."

Nov. 14, George Parsons Gilman. Subject:—"Constantinople."

Nov. 21, George Parsons Gilman. Subject:—"Egypt."

Nov. 28, William Parsons. Subject:—"The Mediterranean Sea; its Men and Memories."

Dec. 5, Janie Savage. Subject:—"Miscellaneous Readings."

Dec. 12, Frederick A. Ober. Subject:—"Mexico."

Dec. 19, Prof. Wm. C. Richards. Subject:—"The Matter King or the Royal Work of Oxygen."

Dec. 26, Prof. William C. Richards. Subject:—"The Matter Queen or the Chemistry of Water."

Jan. 2, Prof. William C. Richards. Subject:—"The Fairy Realm of Science."

Jan. 9, George M. Towle. Subject:—"Bismarck."

Jan. 16, William I. Marshall. Subject:—"The Yosemite Valley, and the Big Trees of California."

GEORGE M. FOSTER,

Chairman.

## LIBRARIAN'S REPORT.

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TO THE LYCEUM AND LIBRARY COMMITTEE:—

The Librarian in making the third report intends to present little except our own statistics, and those of a few leading public libraries.

A comparison of these is respectfully requested.

One of the important changes made this year is in the Library hours which took place in November last.

The hours for the delivery of books are as follows: On Mondays from 2 to 8, P. M., on Wednesdays and Saturdays from 2 to 9, P. M., and on Thursdays from 2 to 6 P. M. The change was made for the accommodation of the book borrowers. The number of borrowers' books changed between 8 and 9 o'clock, on Wednesdays averaged for the last thirteen weeks 2 1-6 per evening; on Saturday evenings for the same number of weeks, 18 per evening.

The whole number of volumes in the Library, not including a large number of volumes of U. S. and Mass. Public Documents not catalogued, and 175 volumes of the new series of U. S. Patent Office Reports, is 23271.

### ACCESSIONS.

|  |              |
|--|--------------|
| Whole number of volumes added this year, | 1,187        |
| By purchase (including periodicals),     | 1,157        |
| " Gift,                                  | 30           |
|  | <hr/>        |
|  | 1,187        |
| Volumes in the library Feb. 1, 1882,     | 22,121       |
| Discarded. (worn out)                    | 37           |
|  | <hr/>        |
|  | 22,084       |
| Whole number Feb. 1, 1883,               | <hr/> 23,271 |

|  |     |
|--|-----|
| Number of books bound and rebound,                               | 619 |
| Number repaired,   | 24  |
| Periodicals bound,   | 43  |
| Volumes new Series Pat. Office Reports added this year,          | 31  |
| Whole number of vols. new Series Pat. Office Reports in library, | 175 |

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### REGISTRATION.

|  |         |
|--|---------|
| Number of cards issued this year,      | 356     |
| Previously issued since Dec. 15, 1880, | 1463    |
| Cards detained for unpaid fines,       | 84      |
| Fines due on said cards,               | \$12 00 |
| Cards cancelled by removals, etc.,     | 78      |
| Cards left by owners at desk,          | 71      |

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### RECEIPTS.

|                                    |               |
|------------------------------------|---------------|
| From Fines,                        | \$56 95       |
| Two Catalogues and one Supplement, | 2 85          |
|                                    | <hr/> \$59 80 |

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### CIRCULATION.

The circulation of books during the year amounts to 25,357 volumes, classified as follows, viz:

|   | Number.      | Per cent. |
|---|--------------|-----------|
| Law; Political, Moral, Social and Mental Science,                           | 582          | 2         |
| Fiction and Juveniles,  | 18,121       | 72        |
| Voyages, Travels, Description of Countries,                                 | 1496         | 6         |
| History,  | 738          | 3         |
| Biography,  | 1041         | 4         |
| Poetry,   | 447          | 2         |
| Scientific and Reference Books,   | 1152         | 4         |
| Books in Foreign Languages, Periodicals and }<br>Miscellaneous Collections, | 1780         | 7         |
|   | <hr/> 25,357 | <hr/> 100 |

The following table shows the circulation of some of the larger and a few of the smaller libraries taken from the reports of 1881 or 1882. The population of each town or city is from Lippincott's Gazetteer, 2d volume, and is the population by the census of 1880:

| Names of Public Library. | Population of City or Town. | No. Volumes in Library. | Circulation. |
|--------------------------|-----------------------------|-------------------------|--------------|
| Boston,                  | 362,839                     | 404,221                 | 1,040,553    |
| Chicago,                 | 503,185                     | 87,272                  | 467,051      |
| Providence,              | 104,857                     | 19,562                  | 90,177       |
| Worcester,               | 58,291                      | 52,796                  | 158,005      |
| Lowell,                  | 59,475                      | 24,017                  | 88,134       |
| Fall River,              | 48,961                      | 22,675                  | 118,375      |
| Lynn,                    | 38,274                      | 30,441                  | 95,927       |
| Taunton,                 | 21,213                      | 17,817                  | 57,047       |
| Lawrence,                | 39,151                      | 22,371                  | 114,912      |
| New Bedford,             | 26,845                      | 42,500                  | 76,167       |
| Manchester, N.H.         | 32,630                      | 25,040                  | 38,122       |
| Natick,                  | 8,479                       | 11,977                  | 29,833       |
| Woburn,                  | 10,931                      | 19,535                  | 60,283       |
| Brookline,               | 8,057                       | 26,158                  | 43,699       |
| Abington,                | 3,697                       | 3,434                   | 1,8829       |
| Peabody,                 | 9,028                       | 26,000*                 | 25,357       |

\*Including Sutton Library and uncatalogued Public Documents and Patent Office Reports.

Peabody has a larger library in proportion to its population, and as large a circulation as the average of the above named libraries.

At an annual examination, the library was found in better condition than in the previous year and no losses of books occurred.

The statistics show an increase in circulation of 1257 volumes during the year. This increase is in fiction. Biography and Scientific works are the other classes having a gain per cent. over last year, but this is gained at an expense to the other classes.

The Library has received from Theodore M. Osborne, Esq., Chairman of the Library Committee, the gift of Poole's Index to Periodical Literature, by means of which the vast amount of valuable papers in the magazines may easily be reached.

The Providence Monthly Reference Lists when adapted by reference to the numbers of our books will be very valuable to those desiring to inform themselves upon the topics forming the subjects of each number. These together with the Brooklyn Catalogue and the Boston Public Library Bulletins afford keys to the choice treasures upon our shelves.



It is respectfully suggested that our sets of Periodicals be perfected and whole sets of the best and most useful magazines be purchased. The new edition of Poole affords a very extended list of such literature.

Many of our sets of standard works are incomplete and should be no longer in this state.

It would seem to be impossible to postpone the erection of book shelves for a much longer time and it is hoped that the Building Committee of the Trustees will be ready during the coming summer to provide for our crowded shelves.

The fidelity and courtesy of our assistants and janitor are fully appreciated.

J. WARREN UPTON,

LIBRARIAN.

List of donors of bound volumes for the year ending Feb. 1, 1883.

United States War Department, Treasury Department, State Department, Commissioner of Agriculture, Hon. Wm. A. Courtney, James H. Caller, Esq., Messrs. Rhodes & McClure, J.S. Nichols, Esq., Mr. J. G. Dalton, State of Michigan, R. Frieslander and Sohn, Morse Institute, Theodore M. Osborne, Esq., Archæological Institute of America, 1 volume each.

|                            |            |
|----------------------------|------------|
| Francis H. Appleton, Esq., | 7 volumes. |
| Smithsonian Institution,   | 2 "        |
| Secretary of State, Mass., | 7 "        |

## Report of Committee on Sutton Reference Library.

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The Committee in charge of the Eben Dale Sutton Reference Library submit their 14th annual report.

The number of visitors to the Library during the past year is 1800, an increase of more than one-third over the previous year. The number of bound volumes added since the last report is 70 and the whole number in the Library is 2012.

While all the additions are valuable works, especial mention may be made of the Portfolio in 12 volumes, a work relating to the Graphic Arts; Original Portraits of Washington, photographs of all the portraits now extant; The History of the Orders of British Knighthood; The Works of Hogarth, mostly from original plates, an exceeding full and perfect copy; The Works of Piranesi, containing 1200 engravings. The last were presented by Mrs. Sutton and are contained in 21 Elephant folio volumes. Only the munificence of the donors could have placed this work in the Library, and it again attests the deep interest which the founder of the Library still has in its affairs. The Library is richer also in the possession of Goupils elegant Photogravures of the Masterpieces of French Art presented by F. H. Appleton, Esq.

In Serials 135 parts have been added or 11 vols. when bound.

In October, 1882, Miss S. E. Perkins resigned her position, as Librarian, after little more than one year of faithful and efficient service, and Miss Augusta F. Daniels was chosen her successor. Miss M. F. Poole has acted as librarian during part of the year to the complete satisfaction of the Committee.

A list of the books added since the last report is appended.

Respectfully submitted,

G. F. OSGOOD,

For the Committee.

The following bound volumes have been added since the printed report of 1882:

L Art Revue Hebdomadaire Illustrated. J. Roman, Ed. Paris and London, 1881. Vol 4.

The American Architect and Building News. Boston, 1881. Vols. 9 and 10.

The Portfolio. An artistic periodical. P. G. Hamerton, Ed. London, 1870—1881. 12 Vols.

The Graphic Arts. P. G. Hamerton. New York, 1882.

Original Portraits of Washington. Elizabeth B. Johnston. Boston, 1882.

The Union of American Poetry and Art. John James Piatt, Ed. Cincinnati, 1880.

Chronicles and Memorials of Great Britain and Ireland during Middle Ages. Henry Thomas Riley, Ed. London, 1860. 2 Vols.

History of the Orders of British Knighthood. Sir Nicholas Harris Nicholas. London, 1842. 4 Vols

Outlines from the Principal Works of Michael Angelo. London, 1863.

Antique Museum. Henry Moses. London, 1814.

The Works of William Hogarth. John Nichols, F. S. A. London, 1822. 2 Vols.

The Streets of London. John Thomas Smith. London, 1854.

The Craftsman. Caleb D'Anvers, Ed. London, 1731-36. 14 Vols.

Round about Piccadilly, and Pall Mall. Henry B. Wheatley. London. 1870.

History of the Conquest of Mexico by the Spaniards. Antonio de Solis. London, 1724.

Costumes and Scenery of Afghaunistaun. James Rattray. London, 1848.

Encyclopaedia Britannica. Vol. 14. Kao-Low. Boston, 1882.

The English Catalogue. 1872-80- Sampson Low, Ed. London, 1882. Vol. 3.

Illustrated London News. London, 1881, 2 vols. Presented by Mrs. Sutton.

Piranesi (G. B. et F.) Opere. Paris. 21 vols. Presented by Mrs. Sutton.

#### UNBOUND SERIALS.

Masterpieces of French Art. Parts 1-18. Presented by F. H. Appleton.

Wild Flowers of America. Parts 19-25.

Beauties and Curiosities of Engraving. Parts 1-25.

Bibliotheca Sacra. 2 parts.

New England Historical and Genealogical Register. 3 parts.

Notes and Queries. 12 parts.

Essex Institute Historical Collections. 3 parts.

American Architect and Building News. Part 1-52.

The Portfolio. Part 1-12.

## TREASURER'S REPORT.

### LYCEUM AND LIBRARY COMMITTEE.

*Lyceum and Library Committee in account with Frank C. Merrill  
Treasurer.*

| 1882. |     |                                  | Dr.     |
|-------|-----|----------------------------------|---------|
| Feb'y | 16, | To paid Library Bureau, 2 bills, | \$17 15 |
| March | 1,  | " J. W. Upton,                   | 83 33   |
|       | 9,  | " Estes & Lauriat,               | 111 75  |
|       | 13, | " W. M. Ward,                    | 1 07    |
|       | 29, | " Estes & Lauriat,               | 112 73  |
| April | 1,  | " E. L. McDonald,                | 25 00   |
|       | 3,  | " Wm. H. Hill,                   | 7 10    |
|       | 4,  | " J. W. Upton,                   | 83 37   |
|       | 8,  | " Post Office,                   | 83      |
|       | 8,  | " W. H. Hill,                    | 7 00    |
|       | 8,  | " Will. E. Trask,                | 25 00   |
|       | 10, | " C. Schoenhof,                  | 48 25   |
|       | 10, | " Jona. Perley,                  | 39 75   |
|       | 19, | " N. L. Chamberlain,             | 1 50    |
|       | 22, | " Estes & Lauriat,               | 94 99   |
|       | 28, | " B. F. Stevens,                 | 2 52    |
| May   | 2,  | " J. W. Upton,                   | 83 33   |
|       | 6,  | " Peabody Press,                 | 17 00   |
|       | 27, | " Estes & Lauriat,               | 122 26  |
| June  | 2,  | " J. W. Upton,                   | 83 33   |
|       | 3,  | " Library Bureau,                | 6 90    |
|       | 21, | " Geo. B. Reed,                  | 5 50    |
|       | 23, | " Jona. Perley,                  | 66 35   |
|       | 28, | " Estes & Lauriat, 3 bills,      | 298 87  |



|       |     |   |                            |        |
|-------|-----|---|----------------------------|--------|
| July  | 1,  | " | Post Office,               | 4 75   |
|       | 1,  | " | J. W. Upton,               | 83 33  |
|       | 1,  | " | Will. E. Trask,            | 25 00  |
|       | 1,  | " | E. L. McDonald,            | 25 00  |
|       | 3,  | " | Wm. H. Hill,               | 4 90   |
|       | 3,  | " | Munroe & Arnold,           | 4 75   |
|       | 5,  | " | B. M. Hills,               | 5 35   |
|       | 7,  | " | Peabody Press,             | 16 70  |
|       | 13, | " | H. C. Hills,               | 5 40   |
|       | 13, | " | E. L. McDonald,            | 2 85   |
|       | 13, | " | H. C. Hills,               | 2 50   |
|       | 15, | " | W. H. Hill,                | 3 25   |
|       | 26, | " | Courtis & Breare, 2 bills, | 55 95  |
|       | 27, | " | W. H. Osgood,              | 4 00   |
|       | 31, | " | J. W. Upton,               | 83 33  |
| Aug.  | 5,  | " | Jona. Perley,              | 58 10  |
|       | 14, | " | B. F. Stevens,             | 1 68   |
| Sept. | 1,  | " | J. W. Upton,               | 83 33  |
|       | 1,  | " | Will. E. Trask,            | 16 00  |
|       | 27, | " | Estes & Lauriat,           | 187 85 |
| Oct.  | 2,  | " | J. W. Upton,               | 83 33  |
|       | 2,  | " | E. L. McDonald,            | 25 00  |
|       | 2,  | " | W. H. Hill,                | 10 50  |
|       | 2,  | " | Post Office,               | 1 41   |
|       | 4,  | " | Jona Perley,               | 27 60  |
|       | 7,  | " | Estes & Lauriat, 2 bills,  | 33 83  |
|       | 10, | " | T. H. McGrath              | 5 50   |
|       | 10, | " | Courtis & Breare,          | 21 70  |
|       | 11, | " | Library Bureau,            | 9 00   |
|       | 13, | " | Peabody Press,             | 11 00  |
|       | 14, | " | Commissioner of Patents,   | 31 20  |
|       | 16, | " | B. F. Stevens,             | 3 77   |
|       | 25, | " | N. L. Chamberlain & Co.,   | 2 53   |
|       | 25, | " | Estes & Lauriat, 3 bills,  | 202 26 |
| Nov.  | 1,  | " | J. W. Upton,               | 83 33  |
|       | 13, | " | Prof. Starr and expense,   | 39 65  |
|       | 23, | " | Geo. P. Gilman,            | 80 00  |
|       | 29, | " | Estes & Lauriat,           | 213 78 |
| Dec.  | 1,  | " | J. W. Upton,               | 83 33  |
|       | 1,  | " | William Parsons,           | 50 00  |
|       | 1,  | " | Jona Perley,               | 24 90  |
|       | 14, | " | Elmer Valentine,           | 6 00   |
|       | 19, | " | Janie Savage and expenses, | 28 15  |
|       | 19, | " | Fred A. Ober,              | 20 00  |
|       | 30, | " | J. W. Upton,               | 83 33  |
| 1883. |     |   |                            | 6 70   |
| Jan'y | 1,  | " | Edw. C. Woodbury,          | 25 90  |
|       | 1,  | " | W. H. Hill,                | 5 52   |
|       | 1,  | " | Fred H. Upton,             | 25 90  |
|       | 2,  | " | E. L. McDonald,            | 225 00 |
|       | 3,  | " | W. L. Richards,            |        |

|      |     |   |                                   |        |
|------|-----|---|-----------------------------------|--------|
| Jan. | 5,  | " | Henry M. Meek,                    | 2 00   |
|      | 6,  | " | Estes & Lauriat,                  | 161 93 |
|      | 6,  | " | B. M. Hills,                      | 4 40   |
|      | 11, | " | Geo. M. Towles,                   | 30 00  |
|      | 15, | " | Munroe & Arnold,                  | 3 87   |
|      | 17, | " | Eri Littlefield,                  | 11 00  |
|      | 18, | " | F. O. Parker,                     | 11 00  |
|      | 19, | " | T. W. Pensley,                    | 11 00  |
|      | 20, | " | B. F. Stevens,                    | 1 75   |
|      | 23, | " | O. R. Evans,                      | 11 00  |
|      | 25, | " | S. C. Hewitt & Co.,               | 99 75  |
|      | 26, | " | W. I. Marshall and expenses,      | 60 75  |
|      | 26, | " | Providence Public Library,        | 3 00   |
|      | 26, | " | Peabody Press, 2 bills.,          | 15 00  |
|      | 30, | " | " " acct. of lectures,            | 5 00   |
|      | 30, | " | T. H. McGrath, acct. of lectures, | 8 50   |
| Feb. | 1,  | " | Librarian,                        | 38 33  |
|      | 1,  | " | do. for Incidentals,              | 8 16   |
|      |     |   | Balance,                          | 550 36 |

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\$4568 82

|       |     |    |  |           |
|-------|-----|----|--|-----------|
| 1882. |     |    |  | Cr.       |
| Feb'y | 13, | By | Balance,                                     | \$ 509 02 |
| April | 12, | "  | Draft on Trustees,                           | 1000 00   |
| July  | 8,  | "  | " " "  | 1000 00   |
| Oct.  | 7,  | "  | " " "  | 1000 00   |
| 1883. |     |    |  |           |
| Jan'y | 8,  | "  | " " "  | 1000 00   |
|       | 8,  | "  | Received from fines and sales of Catalogues. | 59 80     |

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\$4568 82

## SUMMARY STATEMENT OF THE FOREGOING ACCOUNTS.

| To paid for                       | Dr.       |
|-----------------------------------|-----------|
| Books,                            | \$1760 00 |
| " " Binding,                      | 292 35    |
| " " Printing on acct. of Library, | 65 20     |
| " " Stationery and Incidentals,   | 57 34     |
| " " Lectures,                     | 591 05    |
| " " Salaries,                     | 1252 52   |
| Balance.                          | 550 36    |

|                                       |           |
|---------------------------------------|-----------|
| By balance,                           | \$4568 82 |
| " Drafts on Trustees,                 | 509 02    |
| " Receipts from Fines and Catalogues, | 4000 80   |
|                                       | 59 80     |
|                                       | <hr/>     |
|                                       | \$4568 82 |
| By balance,                           | 550 36    |

FRANK C. MERRILL, Treasurer.

## EBEN DALE SUTTON REFERENCE LIBRARY.

*Eben Dale Sutton Library in account with Frank C. Merrill, Treas.*

|           |  | Dr.     |
|-----------|--|---------|
| 1882.     |  |         |
| Feb'y 13, | To balance,                                  | \$17 72 |
| April 1,  | " paid Salem Gas Co.,                        | 13 00   |
| 19,       | " Estes & Lauriat,                           | 94 09   |
| 20,       | " Sarah E. Perkins,                          | 83 33   |
| 27,       | " John D. McKeen,                            | 50 00   |
| 28,       | " Essex Institute,                           | 3 00    |
| June 7,   | " Estes & Lauriat,                           | 174 50  |
| July 3,   | " Salem Gas Co.                              | 5 50    |
| 7,        | " Munroe & Arnold,                           | 1 62    |
| 18,       | " Sarah E. Perkins,                          | 62 50   |
| Oct. 2,   | " Salem Gas Co.,                             | 4 00    |
| 7,        | " Estes & Lauriat,                           | 279 60  |
| 9,        | " Wm. Pickering, Jr. & Co.                   | 58 50   |
| 19,       | " Prince Society,                            | 4 50    |
| 19,       | " Geo. F. Osgood,                            | 5 30    |
| 26,       | " Sarah E. Perkins,                          | 62 50   |
| Nov. 20,  | " John Buckley,                              | 4 50    |
| Dec. 19,  | " Vols. 22, 23, 24, Wild Flowers of America, | 6 00    |
| 1883.     |  |         |
| Jan'y 1,  | " Salem Gas Co.,                             | 10 00   |
| 1,        | " Augusta F. Daniels,                        | 52 80   |
|           | Balance,                                     | 7 04    |

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\$1000 00

Cr.

|        |  |                 |
|--------|--|-----------------|
| 1882.  | By Income for six months on Eben Dale Sutton |                 |
| April, | Fund,  | \$500 00        |
|        | " " " " " "                                  | 500 00          |
| Oct.   |  |                 |
|        |  | <hr/> \$1000 00 |
|        | By balance,                                  | 7 04            |

## SUMMARY OF THE FOREGOING ACCOUNT.

|                                       | Dr.             |
|---------------------------------------|-----------------|
| To Balance,                           | \$ 17 72        |
| To paid for Books,                    | 561 69          |
| " " Librarian,                        | 261 13          |
| " " Janitor,                          | 50 00           |
| " " Fuel and Gas,                     | 95 50           |
| " " Miscellaneous,                    | 6 92            |
| Balance,                              | 7 04            |
|                                       | <hr/> \$1000 00 |
|                                       | Cr.             |
| By Income from Eben Dale Sutton Fund, | \$1000 00       |
| By Balance,                           | 7 04            |

FRANK C. MERRILL, Treasurer.

## GOVERNMENT OF BOARD OF TRUSTEES.

1882—1883.

|  |                          |
|--|--------------------------|
| ALFRED A. ABBOTT,  | President.               |
| ALEX. B. MERRILL,  | Secretary.               |
| FRANKLIN OSBORN, JR.,  | Treasurer.               |
| WILLIAM F. WILEY,<br>ALEX. B. MERRILL,<br>KENDALL OSBORN,<br>GEO. J. WINCHESTER,<br>FRANCIS H. APPLETON, | } Finance<br>Committee.  |
| JAMES E. T. BARTLET,<br>E. P. BARRETT,<br>GEORGE UPTON,  |                          |
|  |                          |
|  |                          |
|  |                          |
|  | } Building<br>Committee. |
|  |                          |
|  |                          |
|  |                          |
|  |                          |

## TRUSTEES.

|                       |              |      |
|-----------------------|--------------|------|
| WILLIAM F. WILEY,     | Time expires | 1883 |
| E. POPE BARRETT,      | " "          | 1883 |
| ALEX. B. MERRILL,     | " "          | 1884 |
| GEORGE UPTON,         | " "          | 1884 |
| J. E. T. BARTLETT,    | " "          | 1885 |
| CHAS. E. HOAG,        | " "          | 1885 |
| KENDALL OSBORN,       | " "          | 1886 |
| FRANKLIN OSBORN, JR., | " "          | 1886 |
| GEO. J. WINCHESTER,   | " "          | 1887 |
| FRANK E. FARNHAM,     | " "          | 1887 |
| ALFRED A. ABBOTT,     | " "          | 1888 |
| FRANCIS H. APPLETON,  | " "          | 1888 |

JOHN McKEAN, Janitor.



# LYCEUM AND LIBRARY COMMITTEE.

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1882—1883.

THOMAS M. STIMPSON,

Chairman.

GEORGE M. FOSTER,

Secretary.

FRANK C. MERRILL,

Treasurer.

J. WARREN UPTON,

H. VARNEY BUXTON,

LYMAN P. OSBORNE.

GEORGE M. FOSTER,

THOMAS CARROLL,

GEORGE F. OSGOOD,

FRANCIS H. APPLETON,

THEODORE M. OSBORNE,

ORVILLE B. CHADWICK.

J. WARREN UPTON,

Librarian.

## STANDING COMMITTEES

—OF THE—

### LYCEUM AND LIBRARY COMMITTEE.

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THEODORE M. OSBORNE,  
THOMAS CARROLL,  
FRANK C. MERRILL,  
O. B. CHADWICK,

GEO. M. FOSTER,  
THOMAS M. STIMPSON,  
F. H. APPLETON,  
J. WARREN UPTON.

### EBEN DALE SUTTON REFERENCE LIBRARY COMMITTEE.

GEO. F. OSGOOD,  
F. H. APPLETON,  
THOMAS CARROLL,

ALONZO RADDIN,  
THEODORE M. OSBORNE,  
LYMAN P. OSBORNE.

### LECTURE COMMITTEE.

GEO. M. FOSTER,  
GEO. F. OSGOOD,

L. P. OSBORNE.

ALONZO RADDIN,  
H. V. BUXTON,

### FINANCE COMMITTEE.

FRANK C. MERRILL,

THEODORE M. OSBORNE,  
GEO. F. OSGOOD.



